Report of the First Meeting held on 9th April 2015

1. The Steering Group (SG) met for the first time on 9th April. Those attending were Roy Brereton, Richard Chaplin, Cllr Susan Hardacre, Alison Kempski and Cllr Edward Lush. Apologies had been received from Merryn Shaw and Robin Tunney. The other two members had not responded.

2. As there were no other nominees, Cllr Lush agreed to chair the SG.

3. The Chairman summarised the current position with regard to possible future housing development from the Parish Council's perspective. He told the SG that the Parish Council would apply for the relevant grant support and act as banker for the group.

4. The SG considered the new enlarged Parish Council area. After detailed discussion it was agreed that the Neighbourhood Plan (NP) should cover the whole area excluding Bruen Stapleford (Bruen Stapleford is currently part of the Huxley NP area and therefore cannot be included in the Tarvin NP area). The Parish Council is asked to agree to the proposal and submit it immediately to Cheshire West and Chester Council (CWaC) for consideration and approval.

5. The SG was reminded of the scale of the task facing them. After discussion it agreed to continue, making use (where relevant/appropriate to the Tarvin area) of work which had been carried out in other areas which had completed the process.

6. The SG agreed to meet again on at 7.30 pm on Wednesday 22nd April, in the Small Room at Tarvin Community Centre. The following tasks were agreed for discussion on progress at the next meeting:

- aims of the group in the context of the initial discussions (Alison Kempski)

- consultation and communication strategy to be adopted in order to keep residents informed of what was happening and to gather their views on the relevant issues (Cllr Hardacre)

- basic facts on historical context, parish infrastructure, population growth forecasts and housing need identified in the CWaC Local Plan; examples of other communities' completed plans or the executive summary thereof (Cllr Lush)

- possible shape and scope of the final report, identifying the work the SG needs to do and what it is working towards (Richard Chaplin)

7. No-one present could claim the meeting was satisfactory but it was hoped that this would change as the SG got further into the task.