

# TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

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## NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL  
DAY/DATE/TIME: MONDAY 23RD JANUARY 2023 – 7.15PM  
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

### AGENDA

#### 1. APOLOGIES AND REASONS FOR ABSENCE

#### 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any Pecuniary or other Interests from Councillors on any items on the agenda.

**3. OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

#### 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 19TH DECEMBER 2022.

#### 5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 19TH DECEMBER 2022 NOT COVERED BY THE AGENDA

#### 6. PLANNING MATTERS

##### a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

**22/04367/FUL** - Proposed single storey side and rear extension – 1 The Pryors, Tarvin

**22/04541/HED** - Removal of various sections of mid and end hedgerows (16 locations) to lay a new wastewater pipeline - Various Locations along the route of a Proposed Sewer Pipeline from Utkinton to Tarvin via Duddon.

##### b. NOTICES

**22/01375/FUL** – Demolition of existing conservatory, two storey rear extension – 17 The Pryors, Tarvin – **WITHDRAWN**

##### c. OTHER

Signage at Budgens (formerly Greenacre Garage) Church Street.

#### 7. KING GEORGE V PLAYING FIELD

Updates

#### 8. GENERAL FINANCIAL MATTERS

a. December 2022 Payments and Payments between meetings

b. Payment between meetings;

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment

<b>Water Plus Ltd</b>	Water King George V Playing Field – 19th September to 19th December 2022 - estimated bill	<b>223.94</b>
0.00	223.94	157.68

**c. Payments to be authorised with payments to be made by Internet Banking**

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Tarvin Gardening Club</b>	Annual Donation for maintenance at Well Cottages etc.	<b>250.00</b>
0.00	250.00	250.00
<b>Tarvin Community Centre</b>	Hire of Room for Council Meetings October to December 2022	<b>57.90</b>
0.00	57.90	167.31

**d. Direct Debit**

To note that the following payments have been made by direct debit: 29th December 2022 – British Telecom Plc - Telephone and Internet December 2022 – two venues – £120.13. 6th January 2023 - Sage Global Services Ltd – Payroll Software January 2023 - £8.40

**e. Management Accounts** i. Accounts for the 9 months to 31st December 2022.

ii. Consideration of General Reserve Element of the Bank Balance

**f. VAT** To note that the Clerk has completed a claim for VAT Refund for the Year to March 2022 and that the amount of the claim, £5,044.14, has been received.

**g. St Andrews Churchyard Grant** To note that the Clerk has completed an application to Cheshire West and Chester Council requesting a grant of £2,437.98.

**h. Kelsall Wellbeing Hub** Consideration of a funding request.

**9. SPEED LIMIT ASSESSMENT TARPORLEY ROAD AND OSCROFT**

Consideration of the results of the work carried out by Cheshire West and Chester Council

**10. BUDGET**

Consideration of the draft budget for the Year to March 2024 prepared by the finance working party.

**11. WAR MEMORIAL**

Update.

**12. ELECTION 2023**

To note that:

- o Thursday 4th May is the date for local elections (Parish and Borough).
- o The pre-election period will commence on Thursday 16th March when notices announcing the election will be placed on Council noticeboards and website.
- o Candidates need to register their application with Cheshire West and Chester Council no later than 4pm on Tuesday 4th April.
- o All the necessary paperwork will be available from the Clerk.
- o The Clerk is happy to register paperwork with Cheshire West and Chester Council if that makes it easier for the candidate.
- o All voters will need to produce ID at polling stations in order to vote on 4th May
- o If there are more than 11 applications for the PC there will be a contested election
- o If there are 11 or fewer applications those applying will be automatically appointed.

**13. DATE OF MAY COUNCIL MEETING**

Proposal: that the May Council meeting is held on Monday 22nd May.

#### **14. HIGH STREET ROAD GUTTERS**

Consideration of infrequent brushing of the gutters in the High Street.

#### **15. CLERK'S REPORT/CORRESPONDENCE**

##### **15.1 E-Mail Correspondence**

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Town and Parish Connections Online Event - Equality and Diversity 31st January - 6pm.
- c. Cheshire West and Chester Council (CWaC) - Home Upgrade Grant scheme
- d. CWaC - Land Opportunity
- e. CWaC – Town and Parish Council - Communications
- f. Cheshire Police and Crime Commissioner – meeting 16th January 2023 – Cheshire Police HQ. – 6pm
- g. Opal Matters December 2022
- h. CWaC - Free Mental Health Awareness Training Offer
- i. Provisional local government finance settlement 2023 to 2024
- j. Cycling Matters – Winter Issue
- k. CWaC – Town and Parish Council Conference – 2nd March 2023 – 5.15pm to 9pm - Double Tree Hilton Chester

**15.2 “Best of British”** A village trail covering the period 28th April to 14th May 2023.

#### **16. PROPOSED DEFIBRILLATOR AT THE SHEAF**

Update

#### **17. PUBLIC ELECTRIC CAR CHARGING POINT**

Consideration of a car charging point.

#### **18. NEWSLETTER**

Update.

#### **19. LIST OF OUTSTANDING ITEMS**

#### **20. TOPICS FOR PUBLICATION**

**21. DATE OF NEXT MEETING** – Monday 27th February 2023 – 7.15pm - Edna Rose Room, Tarvin Community Centre

**22. RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

#### **23. STAFF CONTRACT**

Consideration of proposal.

*Mike Hassall*

Clerk

18th January 2023

**THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**