

TARVIN PARISH COUNCIL

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 24TH JULY 2023 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 26TH JUNE 2023.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 26TH JUNE 2023 NOT COVERED BY THE AGENDA

- a. Neighbourhood Pride Scheme – Footway Tarporley Road (Previous Minute 23/056.1)
- b. Road leading to Turkey Farm (Previous Minute 23/065)
- c. Bus Stops (Previous Minute 23/067.2)
- d. Presentation to CHALC 'Cheshire Connections' by CWaC Highways, 5th July 2023

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Application will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

23/01995/FUL – Change of use to a centre to provide Covid vaccinations, Living Well and Covid treatment service - Tarvin Professional Centre, Meadow Close, Tarvin

b. NOTICES

23/01717/FUL - Construction of single storey porch extension - Home Orchards, Willington Road, Weetwood - **PERMISSION**

23/01232/S73 - Single storey rear extension and rear dormer window - This application is to vary condition 2 (approved plans) and 3 (external materials) of planning permission

18/00073/FUL – Sunnyside, Church Street, Tarvin - **PERMISSION**

c. OTHER

i. 21/03690/FUL - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank, and landscaping - Land at Tarporley Road, Tarvin - Update

ii. 22/02356/FUL - Erection of closeboard timber fence (retrospective) – 25 Platts Lane, Tarvin - report

iii. shed 58 Hockenhull Avenue, Tarvin - report

7. KING GEORGE V PLAYING FIELD

Football Goal Posts - Update

8. WAR MEMORIAL/OWNERSHIP OF LAND

Brass plaque cleaning and ownership of the land - updates.

9. ROAD SAFETY

- a. Signage - vehicle activated signs for Tarporley Road and Shay Lane - Update.
- b. Meeting with Highways regarding Lower High Street – Update
- c. Access to Church Farm - Update

10. DEFIBRILLATOR

Update.

11.CO-OP CAR PARK

Update.

12.PUBLIC CAR PARK

This item, a Neighbourhood Plan aspiration, was requested by the last meeting. The NP states that the most suitable site for a public car park in Tarvin village is the Garden Field which is owned by the Diocese of Chester. Council has previously expressed an interest in purchasing or leasing the field for use as a car park without success.

13.REPORT ON MEETING WITH POLICE AND CRIME COMMISSIONER

Update

14.POLICIES AND PROCEDURES

The following will be considered: a. CCTV, Email and Address Contact Privacy Policy, Information & Data Protection Policy, GDPR Privacy Notice for Employers, Personal Data Management and Audit Policy, Media Policy

15.POTHOLE

Consideration of different ways of reporting potholes.

16.NEWSLETTER

Update.

17.CLERK'S REPORT/CORRESPONDENCE

a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Chester Cycling Matters! Summer 2023 Issue
- c. Police and Crime Commissioner – Commissioners Review covering January to June 2023
- d. CPRE – News update June 2023
- e. CWaC - Public Space Protection Order (PSPO) consultation for alcohol control
- f. CWaC – Re New Chief Executive
- g. Chester Town Hall and Lord Mayor's regalia talks and town hall tour.
- h. Information Commissioner's Office Newsletter – July 2023
- i. United Utilities pipeline Utkinton to Tarvin - update

b. Training

To note that Councillors Sheppard and Williams attended the Cheshire West and Chester Code of Conduct training on 13th July 2023 and that Councillor Williams has been booked onto the Induction for Councillors and Clerks on 14th September 2023.

18. FINANCIAL MATTERS

a. June 2023 Payments and Payments between meetings

b. Payment between meetings.

Payee and Detail	Amount to be Paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Water Plus Ltd Water King George V Playing Field – 20th May to 19th June 2023	14.31	14.31	212.09
Groundforce Landscape Ltd Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green – June 2023	610.55	508.79	2,875.05
Scottish Power Electricity Qtr. to June 2023	974.49	928.09	3,759.39

c. Payments to be authorised with payments to be made by Internet Banking

Payee and Detail	Amount to be Paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Cheshire Association of Local Councils – Training Councillor Buckley	25.00	0.00	300.00
Mr M H Walker – verge cutting Tarpurley Road	59.40	49.50	100.00

d. Direct Debit

To note the following direct debit payments:

British Telecom Plc - 29th June 2023 – Telephone and Internet June 2023 – two venues – £142.10 – a previous undercharge of £19.50 has been included in this bill.

6th July 2023 - Sage Global Services Ltd – Payroll Software July 2023 - £9.60

e. Management Accounts - Qtr. to 30th June 2023

19. LIST OF OUTSTANDING ITEMS

20. TOPICS FOR PUBLICATION

21. DATE OF NEXT MEETING – Monday 21st August 2023 – 7.15pm - Edna Rose Room, Tarvin Community Centre

Mike Hassall

Clerk

17th July 2023

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING