

TARVIN PARISH COUNCIL

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 27TH MARCH 2023 – 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any Pecuniary or other Interests from Councillors on any items on the agenda.

3. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 27TH FEBRUARY 2023.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27TH FEBRUARY 2023 NOT COVERED BY THE AGENDA

Neighbourhood Pride Scheme Application (Previous Minute 22/215) Highways have confirmed in writing that the project will be completed by 31st March 2023.

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

23/00285/S73 – Erection of dwelling with garage workshop (demolition of existing storage unit) - Variation of Condition 2 of 16/03509/REM (Ownership of the site has changed and these are the requirements of the new owner, vary internal layout, fenestration alterations, dormers to front & rear and provide single storey rear extension to dwelling with roof terrace) - Land to The Rear of Church Street Tarvin

23/00684/FUL - Demolition and re-construction of boundary wall and widening of access and hardstanding (retrospective) Broomheath Cottage, Platts Lane, Tarvin

23/00860/CAT – Removal of Conifer. The gap will be replanted with low level Copper Beech Hedging – 60 High Street, Tarvin

b. NOTICES

22/03788/FUL - First floor side extension and single storey rear extension -2 Park Close, Tarvin - **PERMISSION**

22/04146/FUL - Proposed demolition of existing outbuildings and construction of new single storey rear extension – Glendale, Shay Lane, Tarvin - **PERMISSION**

c. OTHER

i. **Signage at Budgens (formerly Greenacre Garage) Church Street.**

Notice to remove the signage on the Highway was served by Highways at the beginning of March. If the signage is still there at the beginning of April Highways have said that they will remove it.

ii. **Opening hours at Budgens (formerly Greenacre Garage) Church Street.**

Planning approval was for the opening hours to be 7.00am to 10.30pm. The opening hours are 6.00am to 11.00pm. The issue has been reported to Planning Enforcement – ref PL498434048.

7. KING GEORGE V PLAYING FIELD

a. **Rocking Horse** - One of the seats on the rocking horse within the children's play area has been damaged and needs to be replaced.

b. **Annual Power Wash** - The annual power wash is due and a quotation has been requested.

c. **CCTV** - The Annual maintenance service on the system was carried out by Crime Prevention Services, Flintshire on 20th March 2023.

d. **Tarvin Village Fete** - The field has been booked for Saturday 1st July.

e. **Field Management Meeting** - Report on March meeting.

f. **Dogs on Leads** - Since the last meeting the Clerk, Community Amenity Officer, and Councillor Dutton have all experienced situations where dogs have not been on leads and requests to do so have been ignored. The response from members of the public on two occasions was unpleasant. Also, plenty of comments on Tarvin Notice Board facebook on 7th March after the following was posted "Earlier today while walking towards the tennis courts at Tarvin my little dog was attacked by a young Labrador dog which was not on a lead. Luckily after fending it off my dog was not injured although I fell to the ground injuring my lower back. The young girl who owned the dog just said sorry??? When will dog owners just keep their bxxxxx dogs on a lead !!!!!!"

8. WAR MEMORIAL/ADJACENT WALL/TREE

a. **Stonemason** - The provisional start date for the work approved at the last meeting is Monday 15th May 2023.

b. **St Andrews Church** - A representative of St Andrews Church is expected to have access to the historic records during the next couple of weeks.

c. **Names on Memorial** - update

9. DEFIBRILLATOR AT THE SHEAF - Update.

10. SPEED INDICATOR DEVICE - Update.

11. STREETLIGHTING - Update.

12. RISK ASSESSMENT/STATEMENT ON INTERNAL CONTROL/INSURANCE REVIEW - Consideration of the Risk Assessment, Statement on Internal Control, and Insurance documents.

13. REPORT ON CONFERENCE WITH CHESHIRE WEST AND CHESTER COUNCIL
Update

14. PARISH SPRING CLEAN - Update

15. ELECTION UPDATE

16. CLERK'S REPORT/CORRESPONDENCE
16.1 E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Civility and Respect - March newsletter
- c. Cheshire West and Chester Council: Draft Local Validation Checklist
- d. Tarporley War Memorial Hospital: Spring 2023 Newsletter
- e. Cheshire Community Action News: March 2023
- f. ICO Newsletter March 2023
- g. Parish, Town and Community Councils Launch Event - Carbon Literacy Project - Monday 20th March - 10:30am to mid-day
- h. Average speed camera scheme for A41.

16.2 Tarvin Athletic FC - Update from the Clerk.

17. AVERAGE SPEED CAMERAS

Following the announcement that average speed cameras will soon be installed on the A41 in Cheshire, it is proposed that this Council write to the Police and Crime Commissioner and the Leaders of both Cheshire West and Chester Council and Cheshire East Council asking them what plans they have to install average speed cameras on the A51/A500 from the A55 at Vicars Cross, Chester to the M6 at Barthomley.

18. FUTURE OF BUS SERVICE CHESTER/CREWE

Two items of correspondence have been forwarded to Councillors including a letter from Tarporley Parish Council. Does Council wish to respond?

19. GENERAL FINANCIAL MATTERS

a. February 2023 Payments and Payments between meetings

Update.

b. Payment between meetings;

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
British Heart Foundation	Defibrillator	600.00
0.00	600.00	
Mr M Hassall	Re-imburement of Expenditure – Cabinet for Defibrillator	534.00
89.00	445.00	
Crime Prevention Services	CCTV Annual Maintenance Charge	161.94
26.99	134.95	
Water Plus Ltd	Water King George V Playing Field – 20th January to 19th February 23 -estimated bill	28.58
0.00	28.58	0.00
St Andrews Church, Tarvin	Churchyard Grant from Cheshire West and Chester Council	931.68
0.00	931.68	

c. Payments to be authorised with payments to be made by Internet Banking

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Tarvin Methodist Church	Hire of Room for Field Management Meeting March 2023	9.65
0.00	9.65	

d. Direct Debit

To note that the following payments have been made by direct debit: 1st March 2023 – British Telecom Plc - Telephone and Internet February 2023 – two venues – £120.13
6th March 2023 - Sage Global Services Ltd – Payroll Software March 2023 - £8.40

e. Ear-marked reserves and planned capital expenditure

The ear-marked reserves and any planned capital expenditure at the end of the financial year need to be confirmed by Council (request from Auditor). The figures at 31st March 2023 subject to any decisions taken during the meeting are as follows:

Playground Equipment Capital Fund £7,873.96, New Homes Bonus £1,750.00, Community Infrastructure Levy £33,019.94, Tree Inspection/Tree Works £180.00, Election Costs £1,200.00, Streetlighting Condition Check £1,300.00, Reserve re future changeover of Clerk £500.00, Members Grant £1,500.00 re footway Tarporley Road, Members Grant £384.00 re defibrillator. There is no planned capital expenditure.

f. Fixed Asset Schedule March 2023 The meeting needs to confirm the Fixed Asset Schedule at March 2023 (request from auditor).

g. Section 137 Payments Year to March 2023. Section 137 payments enable local councils to spend a limited amount of money for purposes for which they have no other specific statutory power to spend. The schedule needs to be confirmed by Council (request from Auditor).

20. 2023/24 BUDGET FOLLOW UP

a. E-mail from Resident - “Please can you raise this in the next parish council meeting. We have just had our council tax increase letter and it says what percentage everything has gone up by. I can see that the parish council % is going up by 18% when inflation is under 9% and is meant to come down this according to the chancellor. The last two years the parish council has increased these charges inline with inflation. Why is it this year they are increasing more than double inflation? I look forward to hearing from you on this increase.”

b. Finance Working Party Meeting – update.

21. PUBLIC NOTICEBOARD HIGH STREET TARVIN

Consideration of concerns raised by a resident and maintenance of the noticeboard.

22. LIST OF OUTSTANDING ITEMS - Update.

23. TOPICS FOR PUBLICATION

24. DATE OF NEXT MEETING – Monday 24th April 2023 – 7.15pm - Edna Rose Room, Tarvin Community Centre

25. RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

26. STAFF TERMS OF EMPLOYMENT - Consideration of rates of pay.

Mike Hassall

Clerk

22nd March 2023

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING