

TARVIN PARISH COUNCIL

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 25TH MARCH 2024 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.

b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

Councillor Lush will declare an interest in any CWaC matter that impacts on the Tarvin/Kelsall ward directly, but specifically the Tarvin PC area e.g., proposal to close a road to deal with a pothole or indirectly e.g., a policy that changes how an issue will be dealt with that could have potential implications for the Tarvin PC area. He does not anticipate any pecuniary interests, but should anything occur, he will specifically declare accordingly.

3. **OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 26TH FEBRUARY 2024.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 26TH FEBRUARY 2024 NOT COVERED BY THE AGENDA

a. **Parish Spring Clean** (Previous Minute 23/236.3).

10 residents from Oscroft and 9 from Tarvin picked litter in their respective communities on Saturday 16th March. All the main areas were covered and bags were left adjacent to litter bins and collected by CWaC on 18th March. We are grateful to all the residents who took part. The general consensus was that there was less litter to pick this time which is good news.

6. PLANNING MATTERS

a. **APPROVAL OF THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 12TH MARCH 2024.**

b. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

24/00550/FUL - Rear dormer to loft conversion with front rooflight – 41 The Ridgeway, Tarvin

24/00425/FUL - Demolition of bungalow and erection of three detached dwellings and widening of existing access – Greystones, Church Street, Tarvin

c. NOTICES

24/00087/PMA - Conversion into one dwelling – 32 – 34 High Street, Tarvin – **PLANNING PERMISSION REQUIRED**

23/03972/PDQ - Change of use of agricultural building to residential use - Brook Cottage, Willington Road, Tarvin - **REFUSED**

23/03042/FUL - Demolition of outbuilding, extension and conversion of workshop building to enlarge existing dwelling, existing access set between buildings removed and existed boundary wall extended - Lodge Heyes, Shay Lane, Tarvin - **REFUSED**

23/02441/FUL – Erection of a Hay and Implement Store (part retrospective) – Brook House Farm, Kelsall Road, Tarvin - **PERMISSION**

d. APPEAL

21/03690/FUL - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank, and landscaping - Land at Tarporley Road, Tarvin – **APPEAL ALLOWED AND PLANNING PERMISSION GRANTED**

7. KING GEORGE V PLAYING FIELD

a. Annual Power Wash

The annual power wash is due and a quotation has been requested.

b. Co-op Funding (Bench)

As previously promised the Co-op have paid £700.77 into Council's bank account. A second and final payment will be made around November 2024.

c. CCTV

The Annual maintenance service on the system will be carried out by Crime Prevention Services, Flintshire on 20th March 2023.

8. DEFIBRILLATOR

a. Consideration of the project for a defibrillator at the Sheaf.

b. To note that the battery in the defibrillator on the KGV Playing Field has been replaced.

9. RISK ASSESSMENT/STATEMENT ON INTERNAL CONTROL/INSURANCE REVIEW

Consideration of - a. Risk Assessment, b. Statement on Internal Control, c. Insurance.

10. ROAD SAFETY

Vehicle Activated Signage - Update

11. PARKING

a. A54 Road

Consideration of comments raised by a member of the public at the February Council meeting.

b. High Street

Consideration of a request by Tarvin Post Office.

c. Village Parking

Update.

12. NEIGHBOURHOOD PLAN

a. Consideration of a review of the Neighbourhood Plan.

b. Affordable Housing – consideration of comment from the Open Forum of the February Council meeting.

13. WALL - CHURCH STREET AND LOWER HIGH STREET

a. Church Street by St Andrews Church.

Review of current position.

b. Lower High Street between Pool Bank and the A54 junction.
A small part of the wall has been reported as dangerous by a member of the public.

14. CLERK'S REPORT/CORRESPONDENCE

a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins.
- b. Connected Communities 2024 – 1st May 2024, Crewe Alexandra Stadium, Gresty Road, Crewe CW2 6EB.
- c. Information Commissioner's Office Newsletter – March 2024
- d. Cheshire West and Chester Council - Local Plan Evidence Base Consultation 2024. The Planning Committee met on 12th March 2024 to consider a response.
- e. Cheshire Police Crime Prevention Webinars

b. Electricity Supply

Scottish Power have announced their exit from this particular market.

15. FINANCIAL MATTERS

a. February 2024 Payments and Payments between meetings.

Councillor Ford has confirmed in writing that payments were made as approved by Council.

b. Payments between meetings.

Payee and Detail	Amount to be Paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Groundforce Landscape Ltd Remove old goals, assemble and install new ones, remark pitch – King George V Playing Field	1,134.00	945.00	Members Budget
Crime Prevention Services Group Ltd Annual Maintenance Fee – CCTV System on King George V Playing Field	161.94	134.95	0.00
Mr M Hassall Reimbursement of Expenditure New Battery for defibrillator on King George V Playing Field	246.00	205.00	227.78
St Andrews Church Tarvin Churchyard Grant from Cheshire West and Chester Council	879.63	879.63	N/A

c. Payments to be authorised with payments to be made by Internet Banking

Payee and Detail	Amount to be Paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Water Plus Ltd Water King George V Playing Field – 11th February to 10th March 2024	35.95	35.95	0.00

c. Direct Debit

To note that the direct debit payments.

d. Ear-marked reserves and planned capital expenditure

To note current position – request by auditor.

e. Fixed Asset Schedule March 2024

To note current position – request by auditor.

f. Section 137 Payments Year to March 2024.

Section 137 payments enable local councils to spend a limited amount of money for purposes for which they have no other specific statutory power to spend. The schedule needs to be confirmed by Council (request from Auditor).

16. LIST OF OUTSTANDING ITEMS

Update.

17. DOG FOULING

To note a concern raised with Borough Councillor Lush by a resident.

18. TOPICS FOR PUBLICATION

Topics for publication and to note comments received via facebook and response.

19. DATE OF NEXT MEETING – Monday 22nd April 2024 – 7.15pm - Edna Rose Room, Tarvin Community Centre

20.RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

21.STAFF TERMS OF EMPLOYMENT

Consideration of rate of pay for staff.

Mike Hassall

Clerk

19th March 2024

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING