

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD VIA VIDEO-CONFERENCE USING ZOOM SOFTWARE ON MONDAY 24TH AUGUST 2020

PRESENT:

Councillor E Lush (Chairman)
Councillor R Ford (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor H Flynn
Councillor J Norrie
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

No Members of the public
Cheshire West and Chester Council – Councillor H Tonge
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor S Dutton (work commitment)
Councillor M Pochin (holiday)
Councillor S Wiley (holiday)
Cheshire West and Chester Council - Councillor J Leather

20/055 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

20/055.1 New Written Requests for Dispensations

There were no new requests.

20/055.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

20/056 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

20/057 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

20/058 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Tonge had provided the following updates:

- a. Live consultations included Walk, Ride, Thrive (focusing on cycling and walking), Stronger Futures, Delivering Highways, and Adult Social Care Non-Residential Charging Policy
- b. He and Borough Councillor Leather had received complaints regarding the poor service in terms of grass cutting and along with the Clerk had made representations to Highways. The Head of Highways had responded and action had been taken which had included some areas being recut.

c. He had received a concern from a resident regarding overgrown trees, hedges, and pavements, particularly alongside the A54 road and these had been reported to Highways by the Clerk.

d. He and Borough Councillor Leather were continuing to help the parents who had raised concerns about not being offered free transport to Tarporley High school for their children from September 2020.

20/059 MINUTES OF THE MEETING HELD ON 6TH JULY 2020

RESOLVED: that the minutes of the meeting held on 6th July 2020 be signed by the Chairman of the meeting as a correct record.

20/060 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 6TH JULY 2020 NOT COVERED BY THE AGENDA

Great British Clean (Previous Minute 20/051f)

The local clean was confirmed for Saturday 19th September 2020 and both Tarvin and Oscroft would be covered that day.

Cheshire West and Chester Council had indicated that whilst bags would be available it was unlikely that litter pickers or hi-vis vests would be. Councillor Lush confirmed that there were sufficient litter pickers stored at the Community Centre.

RESOLVED: (20/060.1) that Councillor Lush purchase twelve hi-vis vests from the local 50p shop.

RESOLVED: (20/060.2) that the Clerk order the hi-vis vests online if there were none at the local shop.

20/061 PLANNING MATTERS

20/061.1 Planning Applications

20/02881/CAT - Remove all overgrown trees over 7ft within 10m of North boundary to allow light on to neighbouring property – Greystones, Church Street, Tarvin

Comment: No Objections

20/02702/FUL – New farm driveway – Commons Farm, Willington Road, Oscroft

Comment: No Objections

The meeting noted that part of item 3.4 of the Planning Statement document was incorrect as the whole of the site had been included in the Kelsall and Willington Neighbourhood Plan.

20/02741/FUL - First floor side extension - renewal of planning application 17/04135/FUL – 18 Heath Drive, Tarvin

Comment: No Objections

20/061.2 Notices

None

20/061.3 GOVERNMENT WHITE PAPER PLANNING FOR THE FUTURE

RESOLVED: that the Clerk respond stating that Neighbourhood Plans should be retained in the reformed planning system.

20/062 KING GEORGE V PLAYING FIELD

Councillor Twiggs reported that the field was being well used and overall users of the field had been well behaved. Tarvin Athletic FC had started to use the field again and a copy of their written risk assessment had been received. The Bowling Club had re-opened for social bowling and the tennis courts were being well used.

Quotations were awaited for new gates to the Children's Play Area.

20/063 SPECIAL PROJECT 2020/21 (Gap at the Ridgeway)

Councillor Ryan and the Clerk had met with Highways at the Ridgeway on 18th August. Safety concerns had been expressed with regard to the proposal, mainly because the gap was so close to the vehicle turning area. Highways had agreed to arrange for their road safety team to look at what, if anything, could be done to approve to improve safety.

20/064 SPEED LIMIT ASSESSMENT BROOMHEATH LANE STAPLEFORD

A copy of the report is attached to the minutes.

RESOLVED: that the report be accepted by the meeting and that the Clerk forward a copy to the resident who raised the issue.

20/065 FINGERPOST IN OSCROFT

Highways had indicated that they were happy for Council to refurbish the historic Cheshire County Council fingerpost.

RESOLVED: that the work be undertaken by the volunteer who had refurbished a fingerpost at Utkinton and that the cost of the project be met from the Services Assimilation budget.

20/066 POLICIES AND PROCEDURES

The following were approved and copies of the first three will be published on the website:

- a. Publication Scheme
- b. Personal Data Management and Audit Policy
- c. Equality and Diversity Policy
- d. Disciplinary Policy
- e. Grievance Procedure

The first three would be reviewed in July 2022 unless new legislation was introduced in the meantime.

20/067 BT TELEPHONE BOX – CHURCH STREET

Cheshire West and Chester Council were in receipt of a 90 day-consultation from B.T. regarding removal of the telephone box on Church Street. The average calls per month was one. Council could register to adopt the box if it wished to do so.

RESOLVED: not to adopt the box and to support the proposal to remove it.

20/068 PARKING BAY FOR DISABLED (Previous Minute 19/098 August 2019)

The meeting noted that the property 123 High Street was on the market to be sold. The Clerk had asked Highways to ascertain whether the bay could be removed.

20/069 TARPORLEY ROAD/CROSS LANES

The local contractor had been asked to cut back the hedge side verge growing over the footpath from Brown Heath Farm towards the A51 road and also round the corner into Cross Lanes.

RESOLVED: that the cost of the work be taken from the Services Assimilation budget.

20/070 LENGTHSMAN

RESOLVED: not to seek to pay someone to pick up litter in the Parish on a regular basis. An article would be published on Tarvinonline encouraging residents to clear either along their street/road or in front of their properties.

20/071 STREETLIGHTING THREE YEAR CHECK

The three-year structural checks were due and the Clerk was awaiting a quotation from the contractor who maintained the street lighting for Council.

20/072 LIST OF OUTSTANDING ITEMS

The report was noted.

20/073 CLERK’S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

a. Cheshire Association of Local Councils E Bulletins

Councillor Ford would be attending the Chairmanship Training on 8th September

b. Tarvin Village Fete provisionally re-scheduled for 5th September 2020 has been postponed. The 2021 date is provisionally 3rd July.

c. CPRE Update – July 2020

d. Highways - A51 Tarvin – Road Improvement Works

20/074 FINANCIAL MATTERS

20/074.1 July 2020 Payments

Councillor Ford had confirmed in writing that the July 2020 payments authorised at the Council Meeting had been made by the Clerk as approved by Council and that the payments between meetings were as stated below.

20/074.2 RESOLVED: that the following payments made since the July meeting be approved.

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Mr P Ryan	Reimbursement of Expenditure – Screws/washers	3.31
0.00	3.31	659.00
Scottish Power	Electricity Qtr. to June 2020	270.27
12.87	257.40	2,242.60
Water Plus Ltd	Qtr. to June 2020	126.17
0.00	126.17	257.25
Mr P Ryan	Reimbursement of Expenditure – Defibrillator Pads	98.39
16.40	81.99	655.69
Payroll	July 2020	1,349.31
0.00	1,349.31	15,756.87
Cullimore Dutton	Legal Fees Re Scout Association from February to July 2020	496.80
82.80	414.00	1,500.00

Groundforce Landscape Ltd	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green July 2020	487.44
81.24	406.20	2,534.63
Mr S Wiley	Zoom – July 2020	14.39
2.40	11.99	414.03

20/074.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Mr M Hassall	Qtr. to June 2020 Home Working Allowance £52.00 Postage £2.60 McAfee Live Safe Subscription for both Council Pcs £89.99	144.59
0.00	144.59	558.00
Payroll	August 2020	1,330.97
0.00	1,330.97	14,407.56

20/074.4 Direct Debits

The meeting noted the following payment that had been made by direct debit:
British Telecom Plc – 29th July 2020 - Telephone and Internet July 2020 – £117.56

20/074.5 Management Accounts Qtr. to 30th June 2020

Management Accounts for the year to 30th June 2020 were presented and accepted.

20/075 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the Clean Up, potential clearing of rubbish by residents, Speed Limit Assessment, Finger Post, BT Phone Box, and Policies

20/076 DATE OF NEXT MEETING – Monday 28th September 2020 – 7.15pm – via Zoom software