

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD VIA VIDEO-CONFERENCE USING ZOOM SOFTWARE ON MONDAY 25TH JANUARY 2021.

PRESENT:

Councillor E Lush (Chairman)
Councillor R Ford (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor S Dutton
Councillor H Flynn
Councillor J Norrie
Councillor M Pochin
Councillor P Ryan
Councillor P Twigg
Councillor S Wiley

IN ATTENDANCE:

1 Member of the public
Cheshire West and Chester Council – Councillor H Tonge
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Cheshire West and Chester Council - Councillor J Leather

20/149 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

20/149.1 New Written Requests for Dispensations

There were no new requests.

20/149.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillors Flynn and Lush declared Outside Body Interests in Minute 20/160 as Trustees of Tarvin Community Centre. Councillor Flynn also declared a Family, Friend or Close Associate Interest in Planning Application 20/04885/PAA. No other declarations were made.

20/150 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

20/151 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

20/152 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Tonge had highlighted the following Cheshire West and Chester Council consultations:

- a. Waste Strategy (closing date 18th March 2021)
- b. Social Welfare and Advice (closing date 17th March 2021).

20/153 MINUTES OF THE MEETING HELD ON 21ST DECEMBER 2020.

RESOLVED: that the minutes of the meeting held on 21st December 2020 be signed by the Chairman of the meeting as a correct record.

20/154 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 21ST DECEMBER 2020 NOT COVERED BY THE AGENDA

20/154.1 Noticeboard for High Street (Previous Minute 20/142.1)

The noticeboard was finished and in the shed at the Community Centre awaiting fixing to the wall on High Street once the national lockdown was lifted.

RESOLVED: that the Clerk write to the resident who made the new noticeboard thanking him for his work.

20/154.2 Cheshire Police – New Funding for Community Safety Projects (Previous Minute 20/143)

Councillor Ford had requested an application form from the Police but had been unable to proceed with an application due to the time scale and poor communication from the Police.

20/154.3 Special Project - Lighting Columns (Previous Minute 20/142.2.1)

The new lighting had been ordered and installation was expected to be early February.

20/155 PLANNING MATTERS

20/155.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

20/04556/FUL - First floor extension to side, alterations to garage roof and single storey extension to rear - 7 Heath Drive, Tarvin

Comment: No Objections

20/04544/FUL - Demolition of garage/shed and erection of single storey side and rear extension and covered veranda. - Holly House, 59 Hockenhull Lane, Tarvin

Comment: No Objections

20/04885/PAA - First floor extension to existing dwelling – Greystones, Barrow Lane, Tarvin

Comment: Noted

21/00182/CAT - Sweet Chestnut (T1) - remove major deadwood and weight reduce remaining crown by approximately 2-3m – The Old Vicarage, Church Street, Tarvin

Comment: No Objections

21/00016/FUL - Two-storey side extension and single storey rear extension – 23 Hockenhull Crescent, Tarvin

Comment: We have no objections providing that there is adequate parking to serve the property and that the extension satisfies the 45-degree rule.

20/155.2 Notices

20/02741/FUL - First floor side extension - renewal of planning application 17/04135/FUL – 18 Heath Drive, Tarvin – **PERMISSION**

20/02702/FUL – New farm driveway – Commons Farm, Willington Road, Oscroft - **PERMISSION**

20/02793/FUL - Change of Use of Unit 10 from D2 Use (play and imagination centre for children) to include D1 Use (day care centre for people with learning disabilities and autism) – Unit 10, Pool Bank Business Park High Street Tarvin – **PERMISSION**

20/02830/FUL - Single storey rear extension. Alteration to change front roof from flat to pitched - 6 Heath Drive, Tarvin – **PERMISSION**

20/155.3 APPEALS

20/01050/FUL – Erection of one dwelling - 2 Coronation Villas, Chester Road, Tarvin
An appeal had been made to the Secretary of State against the decision of Cheshire West and Chester Council to refuse to grant planning permission for the above proposal. The appeal would be determined on the basis of written representations. Previous comment made by Council stands and had been forwarded to the Inspector by Cheshire West and Chester Council

20/00440/FUL - Extension and alteration of existing outbuilding to form residential annexe (Partly in Retrospect) - Smithy Farm, Ryecroft Lane, Bruen Stapleford
An appeal had been made to the Secretary of State against the decision of Cheshire West and Chester Council to refuse to grant planning permission for the above proposal. The appeal would be determined on the basis of a hearing with the procedure to be followed as set out in the Town and Country Planning (Hearings Procedure) (England) Rules 2000 written representations. Previous comment made by Council stands and had been forwarded to both the Inspector and the Appellant by Cheshire West and Chester Council
RESOLVED: that the Clerk forward Council's comment on the application to the Inspector.

20/156 KING GEORGE V PLAYING FIELD

20/156.1 Booking.

The meeting noted that the George Heath Foundation had booked the field for Saturday 17th and Saturday 24th July 2021 for their football competition. One of the days would be for a child's tournament.

Councillor Lush said that he would arrange for the Community Centre Car Park to be open for use by those attending the competition.

20/156.2 Tarvin Athletic

RESOLVED: that Councillor Lush ask the Tarvin Community Centre Management Committee whether they would be prepared to open the car parks at the Community Centre on Sundays for Tarvin Athletic once their teams resume playing after the national lockdown. (This decision was not taken following a request from Tarvin Athletic or as a result of any complaints regarding parking during recent Tarvin Athletic games)

20/156.3 CCTV – Legal Agreement

The meeting noted that there had been a further delay as the solicitor representing Council had retired and the work was in the process of being reallocated within Cullimore Dutton.

20/157 BUDGET (Year April 2020 to March 2021)

The meeting considered the draft budget proposed by the Finance Working Party.

RESOLVED: that the draft budget recommended by the Finance Working Party be approved and that Council request a budget requirement of £45,271.00.

The meeting noted that the above would mean that the element of Council Tax attributable to the Parish Council and paid by residents in a Band D property would be £34.33, the same as in 2019/20.

20/158 SPECIAL PROJECTS 2021/2022

Council had previously agreed to make the Ridgeway project the Special Project for the coming year. However the project had not moved forward during the last 5 months, mainly due to the pandemic, and it was considered extremely unlikely that Cheshire West and Chester Council would approve the project where Council wanted to position it so their decision may well have to be challenged. Should permission be given in principle discussions would then need to take place regarding the job requirements before any estimates were requested. Should the Borough Council recommend a gate in a different position, which had been mentioned by an officer as a possibility, then Council would need to again consult with residents. Under the circumstances Council was asked to come up with additional Special Projects for consideration

RESOLVED (20/158.1): that suggestions/proposals be brought to the March 2021 meeting.

RESOLVED (20/158.2): that Councillor Ford, in consultation with the Clerk, produce a report for the March meeting listing any surplus or other funds that could be used for Special Projects and highlighting any possible constraints on that money.

RESOLVED (20/158.3) that Councillor Ryan produce a sketch and forward it to Councillors showing the alternate position for a gate mentioned by the Borough Council Officer.

20/159 GRANTS TO LOCAL ORGANISATIONS

The conditions of grant were reviewed and it was considered that the closing date of February 2021 for applications was unrealistic given the national lockdown.

RESOLVED: that the closing date be moved to the end of June 2021 for the coming year and that applications be considered at the July 2021 Council meeting.

20/160 TARVIN COMMUNITY CENTRE – USE OF BUILDING

The following report from Tarvin Community Centre Committee was noted.

In December 2020 the Committee found out that someone in CWaC had decided that the CWaC staff who use the office hub should be moved to alternative accommodation in Ellesmere Port. The Committee were never told, either formally or informally, that this was going to happen, neither was the Centre Caretaker who also cleans the offices in the evening, nor his employer, Qwest.

Because of the potential impact on the operation of the Centre, security and a concern for the Caretaker the Committee has been in correspondence with CWaC trying to find out what was happening and complaining about the very poor communication.

Although the Committee has neither been told why staff were moved out, nor had an apology, it did establish that a review of all CWaC property was underway and it was invited to submit its views. These are attached and were sent to the person undertaking the review on 13th January 2021 and he has responded as follows;

“Thank you for your email and thoughts regarding the Tarvin Centre.

As the Chief Executive has advised, we are undertaking a full review of the council's corporate accommodation, however no decisions or recommendations have yet been made or put forward. You will appreciate that the Pandemic has led to short term building closures throughout the borough, however the longer term strategic decisions have not yet been determined.

I will feed in the points that you have raised and will ensure that you and the committee are engaged at the appropriate time.”

20/161 NEWSLETTER

RESOLVED (20/161.1): that the next newsletter be only published online due to the national lockdown.

RESOLVED (20/161.2): that the Chairman and Clerk produce a list of proposed articles and circulate it to Councillors for their consideration. Once the list was agreed Councillors would decide who would write each article.

20/162 LIST OF OUTSTANDING ITEMS

The report was noted.

20/163 CLERK’S REPORT/CORRESPONDENCE

20/163.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

a. Cheshire Association of Local Councils E Bulletins

i. Short speeding questionnaire.

RESOLVED (20/163.1.1): that speeding be marked as not in the top three issues for the Parish but in the top five.

ii. Waste Strategy Consultation

RESOLVED (20/163.1.2): to encourage residents to complete the Waste Strategy Consultation questionnaire (via social media and the newsletter as well as word of mouth).

b. Cheshire West and Chester Council – Census 2021

c. Ford Focus Car, Reg NG04 UAX, reported to Cheshire West and Chester Council as being abandoned in a layby on the A51 road between Tarvin and Duddon.

d. Update on Planning Application 20/03392/FUL from the Planning Officer and Mr M Stallard

e. Cheshire West and Chester Council – Online Book of Reflection

f. Cheshire Police – Three Public Engagement Sessions – 12th, 16th, and 19th January 2021.

g. Information Commissioner – Newsletter January 2021

h. Cheshire West and Chester Council – Waste Consultation Briefing – 25th January - 4 to 5pm

i. Healthwatch Cheshire – Public views on Health and Care during the Coronavirus Pandemic in the Rural Care Community – May to September 2020

j. Cheshire West and Chester Council – Adoption of SPD: House Extensions and Domestic Buildings

20/163.2 Tarvin Civic Trust

A letter had been received from the Civic Trust informing the Council that it would cease to exist from 31st March 2021. The Clerk had written to the Trust thanking them for their contribution to the Parish and to the Parish Council over many years.

20/164 FINANCIAL MATTERS

20/164.1 December 2020 Payments and Payments between meetings

Councillor Ford had confirmed in writing that the payments approved at the December Council Meeting had been made as approved by the meeting and that the payments between meetings were as stated.

20/164.2 RESOLVED: that the following payments made since the December meeting be approved.

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Mr S Wiley	Re-imburement of Expenditure - Zoom – 23rd December 2020 to 22nd January 2021	14.39
2.40	11.99	342.09
Mr E Lush	Re-imburement of expenditure incurred by resident when working on the noticeboard for Tarvin High Street	30.00
0.00	30.00	2,980.66

20/164.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Tarvin Gardening Club	Donation Year to 31 August 2020	200.00
0.00	200.00	250.00
Scottish Power	Electricity Qtr. to December 2020	273.17
13.01	260.16	1,225.04
Mr M Hassall	Clerks Expenses Qtr. to 31st December 2020, Home Working Allowance £52.00, Postage £2.60	54.60
0.00	54.60	119.45
Payroll	January 2021	1,340.24
0.00	1,340.24	5,301.72

20/164.4 Direct Debits

The meeting noted the following direct debit payment.

British Telecom Plc – 31st December 2020 – Telephone and Internet December 2020 at two properties - £111.57

20/164.5. Management Accounts

The Managements Accounts for the 9 months to 31st December 2020 were presented and accepted.

20/164.6 VAT

The Clerk had completed a claim for VAT Refund for the Year to March 2020 and requested an amount of £7,372.55.

20/164.7 St Andrews Churchyard Grant

The Clerk had completed an application to Cheshire West and Chester Council requesting a grant of £1,026.74.

20/165 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the new noticeboard, booking of the Playing Field, Budget, Special Projects, Grants, Waste Strategy, speeding questionnaire, and COVID-19 helpline details.

20/166 DATE OF NEXT MEETING – Monday 22nd February 2021 – 7.15pm – via Zoom software.