

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD MAY 2022.

PRESENT:

Councillor R Ford (Chairman)
Councillor E Lush (Vice Chairman)
Councillor M Butler
Councillor D H Cotgreave
Councillor B Dean
Councillor S Dutton
Councillor S Parker
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

1 Member of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Council – Councillor H Tonge

APOLOGIES AND REASONS FOR ABSENCE:

Councillor M Pochin (out of the area on the day of the meeting)
Cheshire West and Chester Council – Councillor J Leather

22/022 ELECTION OF CHAIRMAN

RESOLVED: that Councillor Ford be appointed Chairman for the coming year.

22/023 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Ford signed the Declaration of Acceptance of Office.

22/024 ELECTION OF VICE CHAIRMAN

RESOLVED: that Councillor Lush be appointed Vice Chairman for the coming year.

22/025 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

RESOLVED: that the following be appointed for the coming year:

PLANNING COMMITTEE

All Councillors.

FINANCE WORKING PARTY

Councillors M Butler, D H Cotgreave, R Ford, E Lush, M Pochin

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day-to-day management of the field was covered and to advise Council and/or the charity on any issues requiring attention)
Councillors S Parker, P Twigg

STREETCARE WORKING PARTY

Councillors B Dean, R Ford, and P Ryan

ADVISORY WORKING PARTY

Councillors D H Cotgreave, R Ford, P Twigg

PUBLIC FOOTPATH WORKING PARTY

Councillors S Parker, P Ryan

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY

Councillors M Butler, S Dutton, R Ford, P Ryan

SOCIAL MEDIA

Councillor S Dutton – Administrator

Clerk – Moderator

22/026 APPOINTMENTS TO OTHER GROUPS/ ORGANISATIONS

RESOLVED: that the following be appointed for the coming year:

COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor S Dutton

TARVIN EDUCATIONAL TRUST

Councillor D H Cotgreave

CHESHIRE ASSOCIATION OF LOCAL COUNCILS

(Parish Forums)

Councillors R Ford, E Lush

22/027 KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet at least three times a year with the main users of the Playing Field. The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

RESOLVED: that the following be appointed for the coming year:

Councillors S Dutton, S Parker, P Twigg. Councillor Twigg to act as Chairman of the Committee.

22/028 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

22/028.1 New Written Requests for Dispensations

There were no new requests.

22/028.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Lush declared an Outside Body Interest in minute 22/041.3 as Chairman and Trustee of Tarvin Community Centre and as a member of the Queens Platinum Jubilee committee and confirmed that he would not take any part in that item. No other declarations were made.

22/029 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

22/030 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

22/031 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Cheshire West and Chester Councillor H Tonge had:

- highlighted the live consultations being undertaken by the Borough Council
- spoken about HS2 and the Ukraine initiative which had been agenda items at the recent Cabinet Meeting
- informed the meeting that Councillor John Leather had been installed as the Lord Mayor of Chester for the coming year.

22/032 MINUTES OF THE MEETING HELD ON 25TH APRIL 2022.

RESOLVED: that the minutes of the meeting held on 25th April 2022 be signed by the Chairman of the meeting as a correct record.

22/033 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 25TH APRIL 2022 NOT COVERED BY THE AGENDA

22/033.1 MWH Treatment Ltd (Previous Minute 22/017)

The meeting had been arranged for 5pm at Tarvin Community Centre on 31st May 2022

22/033.2 Grants to Local Organisations (Previous Minute 22/012)

RESOLVED: that the balance of funds in the budget be made available for distribution early in 2023.

22/034 CO-OPTION OF COUNCILLOR

No applications had been received and so the post would continue to be advertised.

22/035 PLANNING MATTERS

22/035.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

22/01082/FUL - Repairs, renovations and alterations to Hamilton House and The Flaggs The Flaggs, Church Street, Tarvin

Comment: No Objection

22/01375/FUL – Demolition of existing conservatory, two storey rear extension – 17 The Pryors, Tarvin

Comment: No Objection

22/035.2 Notices

There were no notices.

22/036 KING GEORGE V PLAYING FIELD

22/036.1 Scout and Guide Hut – entrance to the building (Previous Minute 22/009.1)

The Scout and Guide Management Group had placed an order with a company in Northwich to make and fit the railings. They had still been unable to find a builder to make the minor adjustments to the steps.

22/036.2 Zip Wire (Previous Minute 22/009.2)

The repair had been completed on 26th April 2022.

22/036.3 Power Wash (Previous Minute 22/009.4)

The Power Wash had been carried out over two days, 16th and 17th May 2022.

22/036.4 Drain Cover

The drain cover close to the rear of the Scout and Guide Hut was in need of repair/replacement and Contractors were being asked to quote.

22/036.5 Repairs/Maintenance

Councillor Twigg had circulated an Inspection and Maintenance Report on the equipment on the field prior to the meeting.

22/036.5.1 Swing in Children's Play Area

The four chains and shackles were worn to a level that required replacement and one of the seats needed to be replaced.

22/036.5.2 Spring See-Saw

The bearing unit was worn and needed replacing

RESOLVED: that the Clerk and Councillor Twigg be authorised to spend up to £1,000.00 on the above two items on repairs/replacement with the money being taken from the Play Equipment Capital Fund.

22/036.5.3 Minor Maintenance

RESOLVED: that Council ask for volunteers from the community to help with minor work.

22/036.6 Drains

The Scout and Guide Movement had experienced poor drainage from the toilets in their building and had employed a contractor to clear the pipes and carry out a CCTV survey. Restrictions in the drains were cleared and the CCTV survey showed no problems with the drains running across the front of the building. The survey did however show a major blockage in the system running under the car park to the main sewer, approximately 30m from the building (close to the main gate). This was restricting the flow from the building and causing solids to build up in the system.

The issue had been reported to United Utilities and they were expected to visit the site during the next few days.

22/036.7 Bookings

The field had been booked:

22/036.7.1 by Tarvin Athletic for their annual parents/coaches football tournament on Sunday 10th July.

22/036.7.2 for a Chester and District Scout Fundraising BBQ event on Saturday 25th June in the evening to raise funds for 11 Scouts to attend the 25th World Scout Jamboree in South Korea in July 2023.

22/036.7.3 by Tarvin Athletic each Wednesday evening between 6 and 7pm for girls only sessions as part of an FA initiative from 15th June to 27th July.

22/036.8 Lock on Barrier

The lock on the barrier at the top of the field was broken and Councillor Twigg had ordered a replacement. Cost £23.94.

22/037 RIDGEWAY PROJECT

Councillor Ryan reported that knee-high fencing had been installed on 7th May 2022 and that some hawthorn hedge plants had been ordered.

Councillor Ryan was thanked for all the work that he had undertaken whilst managing the project over the last three years.

22/038 ADOPTION OF CODE OF CONDUCT

RESOLVED: that Council adopts the Code of Conduct for Members adopted by Cheshire West and Chester Borough Council with effect from 1st April 2022 as this council's code of conduct, under section 27(2) and 27(3) of the Localism Act 2011."

22/039 THREE YEAR TREE SURVEY

Canopy Tree Care had been instructed to carry out a survey on the trees on the King George V Playing Field and on the trees on the Green at Oscroft. The cost would be £300.00 plus VAT.

22/040 CLERK'S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. PCSO Report April 2022
- c. Cheshire Police – Stakeholder Bulletin – April 2022
- d. ICO Newsletter – May 2022
- e. Chester Cycling Matters – Spring and Summer 2022
- f. Town and Parish Council Connections Event – 6pm - 18th May 2022

Councillor Ford would be attending.

- g. PCSO Report April/May 2022
- h. Cheshire West and Chester Council were seeking views regarding the future enforcement of moving traffic restrictions in the Borough.

22/041 FINANCIAL MATTERS

22/041.1 April 2022 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments had been made as approved by Council

22/041.2 RESOLVED: that the following payments made since the April meeting be confirmed:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green April 2022	488.84
81.47	407.37	3,229.66
Scottish Power	Electricity Qtr. to March 2022	525.99
25.05	500.94	1,300.00
Imperial Training Ltd	Replacement pads for the Oscroft defibrillator	64.80
10.80	54.00	400.00
A & C Exterior Cleaning	Power Wash the children's play area within the King George V Playing Field	621.00
0.00	621.00	1,182.00
Deva Print Ltd	Printing Newsletters	185.00
0.00	185.00	1,200.00

22/041.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Tarvin Community Centre	Grant – as approved at previous meeting	1,000.00
0.00	1,000.00	4,000.00
Tarvin Community Woodland Trust	Grant – as approved at previous meeting	1,000.00
0.00	1,000.00	3,000.00
Tarvinonline	Grant – as approved at previous meeting	500.00
0.00	500.00	2,000.00
Tarvin Village Fete	Grant – as approved at previous meeting	350.00
0.00	350.00	1,500.00
Queens Platinum Jubilee Group	Grant – as approved at previous meeting	250.00
0.00	250.00	1,150.00
Tarvin Christmas Market	Grant – as approved at previous meeting	150.00
0.00	150.00	900.00
St Andrews Painters Group	Grant – as approved at previous meeting	150.00
0.00	150.00	750.00
JDH Business Services Ltd	Internal Audit Year to 31st March 2022	243.00
40.50	202.50	480.00
HAGS-SMP Ltd	Repair to Zip Wire seat and chain	741.60
123.60	618.00	1,800.00
Mr M Hassall	Reimbursement of Expenditure – Microsoft one year subscription for two Pc's	79.99
0.00	79.99	400.00
Water Plus Ltd	Water King George V Playing Field – 21st December 21 to 9th April 2022	20.57
0.00	20.57	300.00
Mr S Spruce	Installation of Knee-High Fencing at the Ridgeway	200.00
0.00	200.00	6,154.90NHB
Payroll	May 2022	1,555.26
0.00	1,555.26	21,944.74

22/041.4 Direct Debit

The meeting noted the following direct debit payments

British Telecom Plc – 29th April 2022 – Telephone and Internet April 2022 – two venues – £118.68

Sage Global Services Ltd – 6th May 2022 - Payroll Software May 2022 - £8.40

22/042 LIST OF OUTSTANDING ITEMS

The report was noted.

22/043 TOPICS FOR PUBLICATION

Volunteers to carry out minor maintenance of equipment on the playing field, Ridgeway project, co-option.

22/044 DATE OF NEXT MEETING – Monday 27th June 2022 – 7.15pm - Edna Rose Room, Tarvin Community Centre