

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH OCTOBER 2022.

PRESENT:

Councillor R Ford (Chairman)
Councillor E Lush (Vice Chairman)
Councillor M Butler
Councillor D H Cotgreave
Councillor S Dutton
Councillor D Howorth
Councillor S Parker
Councillor M Pochin
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

2 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Council – Councillor H Tonge

APOLOGIES AND REASONS FOR ABSENCE:

Cheshire West and Chester Council – Councillor J Leather

22/122 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

22/122.1 New Written Requests for Dispensations

There were no new requests.

22/122.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Cotgreave declared a Disclosable Pecuniary Interest in minute 22/134 and confirmed that he would leave the room for that item. Councillor Twigg declared a non-registerable interest in Planning Application 22/03238/FUL because as a consultant she had previously advised the applicant on planning matters. She confirmed no involvement in the current one. No other declarations were made.

22/123 RESIGNATION OF COUNCILLOR

Ben Dean had resigned as a Councillor earlier in the day due to business commitments. The meeting noted that as Council would not be able to co-opt before the November meeting and elections were due in May 2023 there would be no legal requirement to replace Councillor Dean.

22/124 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

22/125 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

22/126 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

22/126.1 A landowner had highlighted her letter to Council requesting that Council withdraw the Definitive Map Application.

22/126.2 Cheshire West and Chester Councillor Tonge highlighted the following five open consultations: Council Tax Premium, Fuel Poverty Strategy, Property Asset Strategy, Together with Tenants charter, and “Choices in challenging times” budget.

22/127 MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2022.

RESOLVED: that the minutes of the meeting held on 26th September 2022 be signed by the Chairman of the meeting as a correct record.

22/128 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2022 NOT COVERED BY THE AGENDA

New Bench High Street (Previous Minute 22/106.4)

The bench had been received and installed on 7th October. Councillors Ford and Ryan were thanked for installing it. The donation of £750.00 had been received and acknowledged.

22/129 PLANNING MATTERS

22/129.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

22/03115/FUL - Installation of flue for a log burning stove (retrospective) - Harpers Barn, Rycroft Lane, Bruen Stapleford

Comment: No Objection

22/03238/FUL - Erection of 2no. Dwellings and a Single Storey Detached Garage - Land At Former Fraser Chadwick Site, By Pass Road, Tarvin

Comment: Councillors have concerns about the scale and massing of the proposed development and although appearing to satisfy space standards and minimum separation distances, the gardens of the properties adjacent to the site are not deep and the new dwelling closest to the boundary could appear overbearing and adversely impact on the enjoyment of their garden with an outlook onto a blank gable – especially as the neighbouring properties are at a lower level to the site.

Issues of surface water drainage run off, contamination from the former PFS, and the ability for vehicles (residents/visitors and deliveries) to manoeuvre within the site in order to leave in a forward direction safely onto the main road – were all matters discussed and the officer’s attention is drawn to consider them when determining the application.

22/129.2 Notices

21/04929/FUL - Replacement roof with replacement dormer to rear bedroom increasing overall roof height - Cobblestone Cottage Broomheath Lane Hockenhull - **PERMISSION**

22/00672/FUL – Demolition of existing conservatory, single storey rear extension, alterations to existing garage - 1 The Sheaf, Broomheath Lane, Stapleford - **PERMISSION**

22/129.3 OTHER

21/03690/FUL - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank, and landscaping - Land at Tarporley Road, Tarvin

Given the length of time it had taken Cheshire West and Chester Council to deal with this application, and in view of the comments received via e-mail from the Planning Officer and the Chartered Town Planner advising Council it was **RESOLVED** that Council write to the Planning Officer confirming that “as no circumstances have changed Tarvin Parish Council wishes the Planning Officer to note that Council is implacably against this illegal development being granted permission for the many reasons previously specified and it hopes that the application will be determined without further delay.”

22/130 KING GEORGE V PLAYING FIELD

22/130.1 Scout and Guide Hut – entrance to the building.

Councillor Ryan reported that the work had been completed.

22/130.2 Drains

Councillor Ryan reported that the work given to the contractor had been completed.

RESOLVED: that the contractor be instructed to replace the broken manhole cover at the rear of the Scout Hut. A quote of £165 plus VAT had been received in July 2022.

22/130.3 Field Management Committee

The minutes of the meeting held on 20th October 2022 were noted.

RESOLVED: that the Clerk ask the contractors who cut the field to fill in the holes in the goalmouth on the football pitch, straighten the goals which were leaning, and try to correct the goal which appeared to be out of shape.

22/131 REQUEST FROM TARVIN AFC

Tarvin Athletic FC were looking to secure land within Tarvin Parish which would be their base and include a football pitch. They had indicated that they would like to set up a working party consisting of people from Tarvin AFC, Tarvin Parish Council, local schools, and other interested parties to develop the project and wished to get it going as a matter of urgency.

RESOLVED: that Council support the proposal and agree to send a representative to attend working party meetings on the understanding that the representative would not participate in any discussion regarding specific land. The reason being that the land would probably require Planning Approval and as a statutory consultee the Parish Council would need to distance itself in order to best serve the residents of the Parish.

22/132 SPECIAL PROJECT – FOOTWAYS

A response was awaited from Cheshire West and Chester Council.

22/133 NEIGHBOURHOOD PRIDE SCHEME APPLICATION

The meeting noted that the completed application form had been sent to Cheshire West and Chester Council requesting £3,250. In addition, an application had been made to the Borough Councillors members budget scheme for £1,500. If approved this would mean £7,750 available for the project.

A response was awaited from Cheshire West and Chester Council.

22/134 DEFINITIVE MAP APPLICATION – FOOTPATH FROM CHURCH STREET TO CROSS LANES

The meeting considered a request from a landowner to withdraw the application.

RESOLVED: that Council continue with the application.

22/135 REMEMBRANCE SUNDAY

The meeting noted that the wreath had arrived. In the absence of the Chairman Councillor Lush would be reading the 'In Flanders field' poem on behalf of Council in the act of remembrance.

22/136 CHESHIRE WEST AND CHESTER COUNCIL PROPERTY ASSET STRATEGY CONSULTATION.

RESOLVED: that the draft response prepared by Councillor Lush be approved and that the Clerk forward it to the Borough Council.

22/137 CLERK'S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Ukraine Response - Cultural Awareness & Marketplace Events - October 2022
- c. May 2023 Elections and the Elections Act 2022 – Monday 31st October from 6pm to 7pm

The meeting noted that the Clerk would be attending this session.

- d. ChALC Annual Meeting – 27th October 2022

Councillor Butler thought that he may be able to attend, stating that he would inform the Clerk on 25th October if he was able to do so.

- e. Neighbourhood Watch Online Shop
 - f. OPAL Services (Rural West Cheshire) Notice of Annual General Meeting - 9th November 2022
 - g. Information Commissioners Office – Newsletter October 2022
 - h. Cheshire Community Action Annual Meeting 16th November 2022
- Councillor Lush offered to attend but indicated that he would prefer it if a different Councillor offered as he represented Council last year.
- i. Cheshire Police Alert – Residents Survey
 - j. Cheshire Community Action - update
 - k. PCSO Wendy Leason Report October 2022

22/138 FINANCIAL MATTERS**22/138.1 September 2022 Payments and Payments between meetings**

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

22/138.2 RESOLVED: that the following payment made since the September meeting be confirmed:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green September 2022	488.84
81.47	407.37	1,069.30

22/138.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment

Metro Rod Ltd	Drain Cleaning King George V Playing Field	3,162.00
527.00	2,635.00	NHB and CIL
Mr M H Walker	Verge Mowing Tarporley Road	57.60
9.60	48.00	250.00
St Andrews Church	Annual Donation Re Maintenance of the War Memorial	100.00
0.00	100.00	100.00
Mr M Hassall	Re-imburement of Annual Donation to British Legion for Wreath £300.00	300.00
0.00	300.00	300.00
Glasdon UK Ltd	Phoenix Jubilee Seat for High Street	1,201.20
200.20	1,001.00	
Tarvin Community Centre	Hire of Room for Council Meetings July to September 2022	57.90
0.00	57.90	234.86
Cheshire Association of Local Councils	Budgeting for Clerks and Financial Staff/Councillors	30.00
0.00	30.00	300.00
Water Plus Ltd	Water King George V Playing Field – 19th June to 18th September 2022	65.30
0.00	65.30	222.98
Mr M Hassall	Reimbursement of Expenditure – Adobe Software 1 year £125.02 Website Domain Renewal £71.94	196.96
32.83	164.13	220.53
Tarvin Methodist Church	Hire of Room for Field Management Meeting October 2022	9.65
0.00	9.65	234.86
Payroll	October 2022	1,555.06
0.00	1,555.06	11,169.80

22/138.4 Purchases by the Clerk

RESOLVED: that where the Clerk makes a payment via his own bank card (because Council does not have one) the Clerk be authorised to carry out the reimbursement immediately (up to a maximum of £500) rather than wait for the next Council meeting.

22/138.5 Direct Debit

The meeting noted the following direct debit payments

29th September 2022 – British Telecom Plc - Telephone and Internet September 2022 – two venues – £120.13

6th October 2022 - Sage Global Services Ltd – Payroll Software October 2022 - £8.40

22/138.6 Management Accounts

The Managements Accounts for the 6 months to 30th September 2022 were presented and accepted

22/139 CLEAN UP DAY

The turnout for the Tarvin clean up had been disappointing but at least the worst areas had been picked. In Oscroft nine residents had turned out which had meant that litter

could be retrieved from the three roads leading out of the village as well as around the village green.

22/140 TARPORLEY WAR MEMORIAL HOSPITAL

Councillor Lush reported that the Community Centre had made an application to the hospital requesting funding towards using the Community Centre as a warm building for those in need on a Tuesday afternoon each week from January 2023.

22/141 CHRISTMAS ACTIVITIES

22/141.1 The company that had donated the large Christmas Tree in 2021 had indicated that they would not be supplying one this year. Councillor Pochin had approached a different local business who had agreed to donate one. Councillor Ryan reported that some of the wires on the Christmas Tree lights at Oscroft Green had been damaged. It was thought that three new sets of lights would be needed.

22/141.2 RESOLVED: that three sets of Christmas Tree lights be purchased to cover damaged ones at Oscroft. Cost £75.00.

22/142 NEWSLETTER

Articles were requested by the end of October.

22/143 LIST OF OUTSTANDING ITEMS

The report was noted.

22/144 TOPICS FOR PUBLICATION

Neighbourhood pride scheme application, hedges, Cheshire Police alert, Christmas trees and lights

22/145 DATE OF NEXT MEETING – Monday 28th November 2022 – 7.15pm - Edna Rose Room, Tarvin Community Centre