

# TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG  
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## NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL  
DAY/DATE/TIME: MONDAY 23RD SEPTEMBER 2019 – 7.15PM  
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

## AGENDA

### 1. APOLOGIES AND REASONS FOR ABSENCE

### 2. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any “Pecuniary Interest”, “Outside Body Interest”, or “Family, Friend, or Close Associate Interest” from Councillors on any items on the agenda.

**3. OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (allocated time 15 minutes)

### 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 19TH AUGUST 2019

### 5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 19TH AUGUST 2019 NOT COVERED BY THE AGENDA

### 6. PLANNING MATTERS

#### a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

**19/03142/REM** - Erection of one dwelling and detached garage (Following 18/03613/OUT) – Broomacres, Broomheath Lane, Hockenhull

**19/03329/FUL** - Two storey side extension - 28 Tarporley Road, Tarvin

#### b. NOTICES

**19/01160/FUL** – Proposed Rear Dormer - Fir Tree Cottage, Ryecroft Lane, Bruen Stapleford - **PERMISSION**

**19/02524/FUL** - Single storey rear extension and front entrance porch (retrospective application) - Cross Hey Cross Lanes Oscroft – **PERMISSION**

**19/02571/S73** - Variation of condition 2 (approved plans) on planning application

19/01438/S73 - to make use of void over garage with an additional bedroom - Oak Tree Cottage, Ryecroft Lane, Bruen Stapleford - **PERMISSION**

### 7. KING GEORGE V PLAYING FIELD

**a. Wooden Gates – bottom of field by Meadow Close – between Community Centre and Field** - The work is scheduled for 30th September 2019

**b. Defibrillator** - The defibrillator has been ordered and a quotation for installation has been received.

### 8. LOCKED GATE AT TOP FARM

The Clerk will provide an update.

**9. CHESHIRE WEST AND CHESTER COUNCIL – ENFORCEMENT POLICY CONSULTATION** - Consideration of the Enforcement Policy consultation.

**10. A51 TARVIN TO CHESTER IMPROVEMENT SCHEME**

Consideration of the proposals and comments/questions from two residents. A draft response to the residents is enclosed.

**11. FOOTPATHS** - Update

**12. RIDGEWAY PARKING** - Update.

**13. NEIGHBOURHOOD PLAN**

a. To note the result of the referendum which was as follows:

In response to the question “Do you want Cheshire West and Chester Council to use the Neighbourhood Plan for the Tarvin area to help it decide planning applications in the neighbourhood area?”

Yes 526 No 34 Turnout 22.8%

b. To consider a request from the Finance Working Party to add “Additional Leisure Facilities” to the list of items for consideration.

**14. INSURANCE**

Parish Council Insurance is due for renewal on 1st October 2019. An alternate quotation has not been sought as Council has a long term agreement which is due to expire on 30th September 2021. Proposal that the new premium of £1,908.93 is approved by Council.

**15. SAXON HEATH ESTATE**

a. Adoption of the Estate b. 20mph Speed Limit

**16. STREETLIGHTING**

The lighting column outside the property Fortifer, Broomheath Lane, Stapleford was not working. This lighting column along with those previously reported as not working in Oscroft were repaired on 2nd September 2019.

**17. SANCTUARY HOUSING WALKABOUT** - Report on the Walkabout held on 11th September.

**18. LIST OF OUTSTANDING ITEMS** - Update.

**19. CLERK’S REPORT/CORRESPONDENCE**

**E-Mail Correspondence**

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

a. Cheshire Association of Local Councils E Bulletins

b. PCSO Sue Keers – Monthly Report – August 2019

c. Manchester Airport Future Airspace

d. Cheshire Association of Local Councils – Annual Meeting – 24th October 2019

e. Tarvin Community Woodland Trust – Minutes of their September 2019 meeting

**20. FINANCIAL MATTERS**

a. Payment made between meetings

<b>County Landscapes</b>	10% Deposit for work on gates on King George V Playing Field	<b>82.92</b>
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0.00	82.92	900.00
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b. August 2019 Payments

c. Payments to be authorised with payments to be made by Internet Banking

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Groundforce Landscape Ltd</b>	Grass Cutting King George V Playing Field August 2019	<b>459.85</b>
76.64	383.21	1,416.26
<b>Cheshire SLCC</b>	Cheshire Branch Conference 2019	<b>30.00</b>
0.00	30.00	500.00
<b>Cheshire West and Chester Council</b>	Uncontested Election Recharge Fee	<b>213.00</b>
0.00	213.00	2,205.00
<b>PKF Littlejohn</b>	External Audit Year to March 2019	<b>360.00</b>
60.00	300.00	314.00

d. To note that the following payment has been made by direct debit:

British Telecom Plc – 29th August 2019 - Telephone and Internet June 2019 – £155.20

e. External Audit

The External Audit has been completed and there are no issues. The Annual Return has been returned to the Clerk and the Completed Annual Report from the External Auditor will be presented to Council.

## 21. TOPICS FOR TARVINONLINE

**22. DATE OF NEXT MEETING** – Monday 23rd September 2019 – 7.15pm - Edna Rose Room, Tarvin Community Centre

**23. RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (potential change to value of land/properties)

## 24. LAND AND POTENTIAL PROPERTY ISSUES

Consideration of various land and potential property issues with the Parish.

*Mike Hassall*

Clerk

18th September 2019

**THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**