

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 28TH SEPTEMBER 2020 – 7.15PM
VENUE: VIDEO CONFERENCE VIA ZOOM

PLEASE CONTACT THE CLERK EITHER BY E-MAIL OR PHONE PREFERABLY BEFORE 6PM ON 28TH SEPTEMBER 2020 IF YOU WISH TO JOIN THE MEETING.

AGENDA

1. WELCOME BY THE CHAIRMAN

2. APOLOGIES AND REASONS FOR ABSENCE

3. DECLARATION OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any “Pecuniary Interest”, “Outside Body Interest”, or “Family, Friend, or Close Associate Interest” from Councillors on any items on the agenda.

4. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (allocated time 15 minutes)

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 24TH AUGUST 2020

6. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24TH AUGUST 2020 NOT COVERED BY THE AGENDA

- a. Great British Clean (Previous Minute 20/060)
- b. Fingerpost in Oscroft (Previous Minute 20/065)
- c. Tarporley Road/Cross Lanes hedge side verge (Previous Minute 20/069)

7. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

20/02793/FUL - Change of Use of Unit 10 from D2 Use (play and imagination centre for children) to include D1 Use (day care centre for people with learning disabilities and autism) – Unit 10, Pool Bank Business Park High Street Tarvin

20/02830/FUL - Single storey rear extension. Alteration to change front roof from flat to pitched - 6 Heath Drive, Tarvin

20/02960/FUL – First Floor Rear Extension – 72 High Street, Tarvin

20/03002/FUL - Alterations & extension to create first floor accommodation – Meadowside, Weetwood

20/03013/LBC – Replace four windows to the rear – 86 High Street, Tarvin

20/02572/FUL - Alterations to existing dwelling and erection of one detached dwelling to garden with off road car parking, associated landscaping, bin store area and new vehicular access with drop kerbs off High Street – Spruce Cottage, 2 Hockenhull Lane, Tarvin.

20/00062/FUL - Conversion and extension of barns to create 4 dwellings and sub-division of existing farmhouse into 2 dwellings with associated gardens and parking – The Limes, Holme Street, Tarvin – Amendment/Additional Information

Previous Parish Council Comment February 2020: Policy HG2 of the Tarvin Neighbourhood Plan states that large scale development outside the defined Settlement Boundary will not be permitted and a large site is defined as six dwellings or more. Whilst the application refers to six dwellings it is five additional dwellings so under the circumstances we have no objection to the proposal. We have some concerns regarding the speed of traffic along the A51 road in front of the proposed access points to 19 parking spaces. Also immediately adjacent to this property alongside the A51 is a SUP (Shared User Path) and we would be concerned for the safety of pedestrians and cyclists using this section during and after re-development. We suggest that a condition be requested that a designated cycle path be marked on the pavement with appropriate dropped kerbs if required giving priority to pedestrians and cyclists over vehicles entering and leaving the site. Improved SUP signage would also improve safety. Funding and build of the SUP improvements to be provided by the eventual developer prior to commencement of works. Improvements to the standard of the SUP either side of the property vehicle access points could also be requested particularly heading west to join Lansdowne Road.

b. NOTICES

None to date

c. Land off Tarporley Road, Duddon (Planning Approval 19/01028 /FUL)

There has been significant activity on a small field alongside the A51 road approximately 200/300 metres on the Tarvin side of Okells. Approximately 1/3 of the field has been levelled with hardcore and there are two large piles of gravel. The entrance of the field and field gate have been covered with wooden feather boards obscuring the view into the field. There are a number of caravans and vehicles on site plus a static home. Concerns were reported to Planning Enforcement on 14th September. Cheshire West and Chester Council have now received a Planning Application for “Change of use of land from its lawful use for a stable building hard surface and parking area, for use as a family traveller site consisting of 1 static caravan, 5 trailer caravans, a day room, septic tank and landscaping”

This application will be added to Item 7a and considered at the meeting if it is validated before then by Cheshire West.

8. KING GEORGE V PLAYING FIELD

a. Children’s Play Area

The following order has been placed with Wicksteed. Repairing the gates is significantly cheaper than replacing them. The repairs to the rocking horse are required on safety grounds.

<u>CODE</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QT Y</u>	<u>TOTAL</u>
	To supply and fit the following component parts to the existing x 2 gates at King George V Playing Field, Tarvin CH3 8EG			
2215-506	M6 Washer	£ 0.45	8	£ 3.60
2212-201	M6 S/C Spring Washer	£ 0.45	8	£ 3.60
2171-002	M6 X 12 Socket Cap Head Screw	£ 0.90	8	£ 7.20

5901-905	Self-closing Mechanism for Gate	£ 345.00	2	£ 690.00
	To supply and fit the following component parts to the existing Rocking Horse at King George V Playing Field, Tarvin CH3 8EG			
	Footboards c/w fixings (Rocking Horse)	£180.00	1	£ 180.00
	Labour cost to fit the above	£ 360.00		£ 360.00
	TOTAL EX VAT			£ 1,244.40

b. General Update

9. SPECIAL PROJECT

Update

10. STREETLIGHTING THREE YEAR CHECK

The three-year structural checks are due and a quotation of £1,790.00 plus VAT to cover the 23 lighting columns has been received.

11. INSURANCE

Parish Council Insurance is due for renewal on 1st October 2020. An alternate quotation has not been sought as Council has a long-term agreement which is due to expire on 30th September 2021. Proposal that the new premium of £1,941.70 is approved by Council.

12. WEBSITE

All Council websites must meet accessibility requirements by 23rd September 2020 to comply with the Web Content Accessibility Guidelines (known as WCAG) Then Media Ltd have updated Council's website as part of the annual maintenance charge.

13. SOCIAL MEDIA

Consideration of a suggestion to improve Councils social media coverage which will include being more active on facebook.

14. STREETLIGHTING

The following Oscroft lighting columns are not working and the contractor has been asked to repair them: Shay Lane - opposite 13 Shay Lane, Cross Lanes - column mid-way between Nicholaston Lodge and Orchard Cottage

15. GRASS CUTTING AROUND THE GREEN, OSCROFT

The grass on the fenced area behind the phone box is regularly cut to a good standard by the contractor who cuts the Playing Field and the Millennium Garden. However, the remainder of the triangular verges are cut by CWAC contractors (not very often) or once a year by a local farmer when the hedges are cut. The meeting will consider whether the grass around the triangle could be cut on a more regular basis by the contractor used by the Parish Council and that the assimilation budget be used to pay for it.

16. REMEMBRANCE SUNDAY

a. Update. b. Proposal: that the Clerk orders the wreath

17. CHRISTMAS ACTIVITIES

a. The Street Market (cancelled) b. Christmas Trees and Lighting

Consideration of plans for this year – including ordering of trees, date of installation

18. LIST OF OUTSTANDING ITEMS

19. CLERK'S REPORT/CORRESPONDENCE

19.1. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils – E Bulletins
- b. What3words
- c. Stakeholder Update Community Policing August 2020
- d. ICO Newsletter – September 2020
- e. The Eddisbury Report – 5th Edition
- f. Cheshire West and Chester Council – Covid-19 Reflections and the next steps – Online meeting Monday 5th October 2020 - 2 till 4pm
- g. Cheshire Association of Local Councils – Online Annual Meeting – 19th November 2020 – 7pm
- h. Cheshire West and Chester Council – Launch of the NHS Covid-19 NHS App

19.2 George and Dragon Public House

Following the August bank holiday weekend the Clerk received complaints from a near neighbour to the George and Dragon Pub, based in Gunnery Mill, who stated that he was representing a number of households including some outside of Gunnery Mill. The complaints covered noise, lack of social distancing within the pub, and the new landlords apparent lack of action after receiving complaints from neighbours. The complainant stated that he had photographs allegedly supporting everyones concerns. The Clerk informed Councillors and advised those complaining to report the issues to the PCSO and also to speak to CWaC Licensing. The Clerk informed the complainant that the concern would be reported to Council under the Clerks report and only be a separate agenda if the situation developed.

19.3 PCSO Sue Keers – Monitoring Speeds

Both 10th September 2020.

Cross Lanes – between Tarvin and Oscroft – limit 40mph – 31 vehicles checked – none exceeded the speed limit

A54 Holme Street – 40mph - 436 vehicles checked – 3 exceeded the speed limit

19.4 William's Wood

Report following a meeting.

20. FINANCIAL MATTERS

a. August 2020 Payments

b. Payment between meetings;

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green August 2020 + Hedge cutting Playing Field August and September 2020	978.59
163.10	815.49	
Mr S Wiley	Re-imbusement of Expenditure - Zoom software – August 2020	14.39
2.40	11.99	

c. Payments to be authorised with payments to be made by Internet Banking
None to date

d. To note that the following payment has been made by direct debit:

British Telecom Plc – 1st September 2020 – Telephone and Internet August 2020 - £117.56

21. TOPICS FOR TARVINONLINE

22. DATE OF NEXT MEETING – Monday 26th October 2020 – 7.15pm

23. RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

24 STAFF TERMS OF EMPLOYMENT.

Consideration of a request from an employee

Mike Hassall

Clerk

23rd September 2020

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING